

EIPC/SSC Transmission Options Task Force (TOTF) Scope

Transmission Options Task Force – Purpose

The TOTF provides a forum for stakeholder review and comment on the EIPC development of transmission build-out alternatives during Phase II of the project. The TOTF is not a decisional body. It is rather a collaboration of the EIPC and the SSC to facilitate information sharing during tasks seven and eight (in Phase II) of the project. The TOTF will facilitate information sharing and the exchange of ideas.

TOTF – Composition

TOTF members are EIPC and SSC technical representatives who:

- are experienced in transmission planning
- willing and able to obtain required CEII clearance
- can contribute to the process of transmission alternatives development and discuss the technical characteristics and relative technical merits of alternate solutions

TOTF – Size

- Up to two representatives from each SSC sector
- Participating Planning Authorities shall provide resources sufficient to address the agenda topics. To ensure consistent representation there should be regular participation by the EIPC Principal Investigators.

TOTF – Geographic Representation

The SSC and Planning Authorities are encouraged to provide for geographic diversity on the TOTF

TOTF – Meeting Attendance and Participation

Scheduled calls and meetings are open, subject to appropriate conditions related to the discussion of CEII

Meeting Conduct

To coordinate agendas and facilitate collaboration, The TOTF will be coordinated by an EIPC designee or designees. Agendas and meeting materials will be prepared for each call/meeting with as much advance notice as possible, but not less than two days in advance of each call/meeting. Meetings will be conducted to allow the fullest participation possible of task force members and other attendees. The

coordinator may elect to follow Robert's Rules of Order in the event of a dispute or to insure timely progress of meetings.

Solicitation of Review and Comment

The Phase II timeline includes specific points for stakeholder comment. Solicitation of comments by the EIPC will be provided via EIPC email lists and web postings. Solicitations will include references, proscribed methods of comment, and dates for timely submission of comments. Written comments are preferred.

Comment Composition

Comments on specific build-out alternatives should be technical in nature and provide adequate detail to facilitate discussion by the TOTF. Comments should include supporting evidence of feasibility and applicability of any alternatives suggested.

Submission of Written Comments

Task force members shall submit written comments to the TOTF coordinator for dissemination to the task force.

Response to Comments and Feedback

The TOTF will review comments at its meetings. The EIPC may decline to address a comment if it is insufficiently detailed or appears to address non-technical matters. Response to comments may include a combination of discussion during a meeting, references to comments in model-building status reports, or written replies. These methods will serve to memorialize the comments and responses. All such comments and responses may be shared with the SSC and EIPC community. When feasible, submitted comments will be distributed to the TOTF and posted on the EIPC website. Subject to resource and time constraints, the EIPC will endeavor to indicate to the TOTF whether or not a specific comment results in a change in the build-out under development.